

XO/TR

12 September 1960

C/PPS/TR

- (1) Planning for New Building
- (2) Security of Classes-in-Session

1. In regard to your request at the OTR staff meeting Friday for suggestions on furnishings and equipment for the Langley building, it is suggested that all OTR headquarters staffs and schools would benefit from having a copy of the floor plan of training (classroom, laboratory, auditorium, etc.) space in the new building. Can these be obtained?

2. In connection with my remarks on interruptions of the JOT STATINTL training, it is suggested that [REDACTED] staff have prepared sufficient door signs for each classroom, marked "Keep Out - Class in Session," or as otherwise appropriate.

SIGNED

[REDACTED] STATINTL

Distribution:

Orig. & 2 - addressee  
1 - PG/TR  
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2 - PPS/TR

STATINTL

OTR/PPS: [REDACTED] :nld (12 Sep 60)

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NO CHANGE in Class.

DECLASSIFIED

Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

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